

ARC DOCUMENT SOLUTIONS, INC.  
Form 4  
December 26, 2013

**FORM 4** UNITED STATES SECURITIES AND EXCHANGE COMMISSION  
Washington, D.C. 20549

OMB APPROVAL  
OMB Number: 3235-0287  
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Check this box if no longer subject to Section 16. Form 4 or Form 5 obligations may continue. See Instruction 1(b).

**STATEMENT OF CHANGES IN BENEFICIAL OWNERSHIP OF SECURITIES**

Filed pursuant to Section 16(a) of the Securities Exchange Act of 1934, Section 17(a) of the Public Utility Holding Company Act of 1935 or Section 30(h) of the Investment Company Act of 1940

(Print or Type Responses)

1. Name and Address of Reporting Person \*  
Suriyakumar Kumarakulasingam

2. Issuer Name and Ticker or Trading Symbol  
ARC DOCUMENT SOLUTIONS, INC. [ARC]

5. Relationship of Reporting Person(s) to Issuer

(Check all applicable)

(Last) (First) (Middle)

3. Date of Earliest Transaction (Month/Day/Year)  
12/24/2013

Director  10% Owner  
 Officer (give title below)  Other (specify below)  
Chairman, President and CEO

C/O ARC DOCUMENT SOLUTIONS, INC., 1981 N. BROADWAY, SUITE 385

(Street)

4. If Amendment, Date Original Filed(Month/Day/Year)

6. Individual or Joint/Group Filing(Check Applicable Line)  
 Form filed by One Reporting Person  
 Form filed by More than One Reporting Person

WALNUT CREEK, CA 94596

(City) (State) (Zip)

**Table I - Non-Derivative Securities Acquired, Disposed of, or Beneficially Owned**

| 1. Title of Security (Instr. 3) | 2. Transaction Date (Month/Day/Year) | 2A. Deemed Execution Date, if any (Month/Day/Year) | 3. Transaction Code (Instr. 8) | 4. Securities Acquired (A) or Disposed of (D) (Instr. 3, 4 and 5) | 5. Amount of Securities Beneficially Owned Following Reported Transaction(s) (Instr. 3 and 4) | 6. Ownership Form: Direct (D) or Indirect (I) (Instr. 4) | 7. Nature of Ownership (Instr. 4) |                                 |
|---------------------------------|--------------------------------------|--|--------------------------------|---|---|--|-----------------------------------|---------------------------------|
|                                 |                                      |  |                                | (A) or (D)  | Price   |  |                                   |                                 |
| Common Stock                    |                                      |  |                                |   | 258,945   | D  |                                   |                                 |
| Common Stock                    |                                      |  |                                |   | 2,924,468   | I  | By Suriyakumar Family Trust (1)   |                                 |
| Common Stock                    | 12/24/2013                           |  | S                              | 1,100 (4)   | D \$ 7.985  | 2,923,368  | I                                 | By Suriyakumar Family Trust (1) |

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|              |            |   |                              |   |           |           |   |   |
|--------------|------------|---|------------------------------|---|-----------|-----------|---|---|
| Common Stock | 12/24/2013 | S | <u>7,700</u> <sup>(4)</sup>  | D | \$ 7.99   | 2,915,668 | I | By<br>Suriyakumar<br>Family Trust<br><u>(1)</u> |
| Common Stock | 12/24/2013 | S | 800 <u>(4)</u>               | D | \$ 7.995  | 2,914,868 | I | By<br>Suriyakumar<br>Family Trust<br><u>(1)</u> |
| Common Stock | 12/24/2013 | S | <u>17,319</u> <sup>(4)</sup> | D | \$ 8      | 2,897,549 | I | By<br>Suriyakumar<br>Family Trust<br><u>(1)</u> |
| Common Stock | 12/24/2013 | S | <u>1,745</u> <sup>(4)</sup>  | D | \$ 8.0001 | 2,895,804 | I | By<br>Suriyakumar<br>Family Trust<br><u>(1)</u> |
| Common Stock | 12/24/2013 | S | <u>1,800</u> <sup>(4)</sup>  | D | \$ 8.005  | 2,894,004 | I | By<br>Suriyakumar<br>Family Trust<br><u>(1)</u> |
| Common Stock | 12/24/2013 | S | <u>6,314</u> <sup>(4)</sup>  | D | \$ 8.01   | 2,887,690 | I | By<br>Suriyakumar<br>Family Trust<br><u>(1)</u> |
| Common Stock | 12/24/2013 | S | 300 <u>(4)</u>               | D | \$ 8.015  | 2,887,390 | I | By<br>Suriyakumar<br>Family Trust<br><u>(1)</u> |
| Common Stock | 12/24/2013 | S | <u>3,596</u> <sup>(4)</sup>  | D | \$ 8.02   | 2,883,794 | I | By<br>Suriyakumar<br>Family Trust<br><u>(1)</u> |
| Common Stock | 12/24/2013 | S | 100 <u>(4)</u>               | D | \$ 8.025  | 2,883,694 | I | By<br>Suriyakumar<br>Family Trust<br><u>(1)</u> |
| Common Stock | 12/24/2013 | S | <u>3,150</u> <sup>(4)</sup>  | D | \$ 8.03   | 2,880,544 | I | By<br>Suriyakumar<br>Family Trust<br><u>(1)</u> |
| Common Stock | 12/24/2013 | S | 200 <u>(4)</u>               | D | \$ 8.035  | 2,880,344 | I | By<br>Suriyakumar<br>Family Trust<br><u>(1)</u> |
|              | 12/24/2013 | S | 900 <u>(4)</u>               | D | \$ 8.04   | 2,879,444 | I |   |

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|              |            |   |                     |   |           |           |   |   |
|--------------|------------|---|---------------------|---|-----------|-----------|---|---|
| Common Stock |            |   |                     |   |           |           |   | By<br>Suriyakumar<br>Family Trust<br><u>(1)</u> |
| Common Stock | 12/24/2013 | S | <u>1,000</u><br>(4) | D | \$ 8.05   | 2,878,444 | I | By<br>Suriyakumar<br>Family Trust<br><u>(1)</u> |
| Common Stock | 12/24/2013 | S | <u>6,600</u><br>(4) | D | \$ 8.06   | 2,871,844 | I | By<br>Suriyakumar<br>Family Trust<br><u>(1)</u> |
| Common Stock | 12/24/2013 | S | 500 <u>(4)</u>      | D | \$ 8.065  | 2,871,344 | I | By<br>Suriyakumar<br>Family Trust<br><u>(1)</u> |
| Common Stock | 12/24/2013 | S | <u>3,300</u><br>(4) | D | \$ 8.07   | 2,868,044 | I | By<br>Suriyakumar<br>Family Trust<br><u>(1)</u> |
| Common Stock | 12/24/2013 | S | 200 <u>(4)</u>      | D | \$ 8.075  | 2,867,844 | I | By<br>Suriyakumar<br>Family Trust<br><u>(1)</u> |
| Common Stock | 12/24/2013 | S | <u>1,800</u><br>(4) | D | \$ 8.08   | 2,866,044 | I | By<br>Suriyakumar<br>Family Trust<br><u>(1)</u> |
| Common Stock | 12/24/2013 | S | <u>4,200</u><br>(4) | D | \$ 8.09   | 2,861,844 | I | By<br>Suriyakumar<br>Family Trust<br><u>(1)</u> |
| Common Stock | 12/24/2013 | S | <u>1,900</u><br>(4) | D | \$ 8.1    | 2,859,944 | I | By<br>Suriyakumar<br>Family Trust<br><u>(1)</u> |
| Common Stock | 12/24/2013 | S | 200 <u>(4)</u>      | D | \$ 8.1002 | 2,859,744 | I | By<br>Suriyakumar<br>Family Trust<br><u>(1)</u> |
| Common Stock | 12/24/2013 | S | <u>600</u><br>(4)   | D | \$ 8.11   | 2,859,144 | I | By<br>Suriyakumar<br>Family Trust<br><u>(1)</u> |
|              | 12/24/2013 | S | 100 <u>(4)</u>      | D | \$ 8.115  | 2,859,044 | I |   |

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|              |            |   |                     |   |          |           |   |  |  |
|--------------|------------|---|---------------------|---|----------|-----------|---|--|--|
| Common Stock |            |   |                     |   |          |           |   |  | By<br>Suriyakumar<br>Family Trust<br><u>(1)</u>                    |
| Common Stock | 12/24/2013 | S | 1,100<br><u>(4)</u> | D | \$ 8.12  | 2,857,944 | I |  | By<br>Suriyakumar<br>Family Trust<br><u>(1)</u>                    |
| Common Stock | 12/24/2013 | S | 100 <u>(4)</u>      | D | \$ 8.125 | 2,857,844 | I |  | By<br>Suriyakumar<br>Family Trust<br><u>(1)</u>                    |
| Common Stock |            |   |                     |   |          | 500,000   | I |  | Seiyonne<br>Suriyakumar<br>2013<br>Irrevocable<br>Trust <u>(2)</u> |
| Common Stock |            |   |                     |   |          | 500,000   | I |  | Shiyulli<br>Suriyakumar<br>2013<br>Irrevocable<br>Trust <u>(3)</u> |

Reminder: Report on a separate line for each class of securities beneficially owned directly or indirectly.

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SEC 1474  
(9-02)

**Table II - Derivative Securities Acquired, Disposed of, or Beneficially Owned**  
(e.g., puts, calls, warrants, options, convertible securities)

| 1. Title of Derivative Security (Instr. 3) | 2. Conversion or Exercise Price of Derivative Security | 3. Transaction Date (Month/Day/Year) | 3A. Deemed Execution Date, if any (Month/Day/Year) | 4. Transaction Code (Instr. 8) | 5. Number of Derivative Securities Acquired (A) or Disposed of (D) (Instr. 3, 4, and 5) | 6. Date Exercisable and Expiration Date (Month/Day/Year) | 7. Title and Amount of Underlying Securities (Instr. 3 and 4) | 8. Price of Derivative Security (Instr. 5) | 9. Number of Derivative Securities Beneficially Owned (Instr. 6) |
|--|--|--------------------------------------|--|--------------------------------|---|--|---|--|--|
|  |  |                                      |  | Code                           | V (A) (D)   | Date Exercisable   | Expiration Date   | Title                                      | Amount or Number of Shares                                       |

## Reporting Owners

| Reporting Owner Name / Address  | Relationships |           |                             |       |
|---|---------------|-----------|-----------------------------|-------|
|   | Director      | 10% Owner | Officer                     | Other |
| Suriyakumar Kumarakulasingam<br>C/O ARC DOCUMENT SOLUTIONS, INC.<br>1981 N. BROADWAY, SUITE 385<br>WALNUT CREEK, CA 94596 | X             |           | Chairman, President and CEO |       |

## Signatures

/s/ Kumarakulasingam  
Suriyakumar

12/26/2013

\*\*Signature of Reporting Person                      Date

## Explanation of Responses:

- \* If the form is filed by more than one reporting person, *see* Instruction 4(b)(v).
  - \*\* Intentional misstatements or omissions of facts constitute Federal Criminal Violations. *See* 18 U.S.C. 1001 and 15 U.S.C. 78ff(a).
- (1) Shares are held by the Kumarakulasingam Suriyakumar and Rushika A. Suriyakumar, as Trustees of The Suriyakumar Revocable Family Trust dated March 20, 1999.
  - (2) Shares are held by the Seiyonne Suriyakumar 2013 Irrevocable Trust, Seiyonne Suriyakumar, as Trustee.
  - (3) Shares are held by the Shiyulli Suriyakumar 2013 Irrevocable Trust, Shiyulli Suriyakumar, as Trustee.
  - (4) Tax Planning transaction by Kumarakulasingam Suriyakumar and Rushika A. Suriyakumar, as Trustees of The Suriyakumar Revocable Family Trust dated March 20, 1999.

### Remarks:

This Form 4 is PART B - 2 of 4 and is to be filed after PART A - 1 of 4 is filed.

Note: File three copies of this Form, one of which must be manually signed. If space is insufficient, *see* Instruction 6 for procedure. Potential persons who are to respond to the collection of information contained in this form are not required to respond unless the form displays a currently valid OMB number.